

Research: Gillespie County Urology may use your health information to assist in developing new knowledge and improve medical care. Michael C. Speck, M.D., P.A. may use or disclose health information for research studies but only when they meet all federal and state requirements to protect your privacy (such as using only de-identified data whenever possible). Gillespie County Urology may use information to make contact with you to determine your interest in the research study/clinical trials.

Physician Board Certification: Michael C. Speck, M.D., P.A. may use your health information to submit to the professional certification board for purposes required for physicians' qualification to complete their specialty board examination.

Health and Safety: Your health information may be disclosed to avert a serious threat to the health or safety of you or any other person pursuant to applicable law.

For Marketing: Gillespie County Urology may contact you to ask your permission to have your medical outcome published an/or filmed to develop new knowledge, improve medical care and inform patients. An authorization will be completed by the patient prior to any health information being released.

Affiliated Covered Entity: Protected health information will be made available to facility personnel at local affiliated facilities as necessary to carry out treatment, payment and health care operations. Caregivers at other facilities may have access to protected health information at their locations to assist in reviewing past treatment information as it may affect treatment at this time. Please contact the Facility Privacy Official for further information on the specific sites included in this affiliated covered entity.

Changes to This Policy: Gillespie County Urology reserves the right to change its information practices and to make the new provisions effective for all protected health information it maintains. Revised notices will be made available to you on our website at gillespiecountyurology.com or given to you upon request at your next visit to our practice.

Your Health Information Rights:

You have the right to

- Request restriction on certain uses and disclosures of your information
- Request a disclosure of encounter information to an insurer if it is paid fully out of pocket by the individual
- Obtain a paper copy of this notice of information practices upon request
- Inspect and obtain a copy of your health record, including but not limited to requesting electronic copies of information held electronically
- Request that your health record be amended
- Request communications of your health information by alternative means or at alternative locations
- Receive an accounting of disclosures made of your health information

Obligations of Gillespie County Urology:

Gillespie County Urology is required to

- Maintain the privacy of protected health information
- Provide you with this notice of its legal duties and privacy practices with respect to your health information
- Abide by the terms of this notice
- Notify you if we are unable to agree to a requested restriction on how your information is used or disclosed
- Accommodate reasonable requests you may make to communicate health information by alternative means or at alternative locations.

Complaints:

You may complain to Gillespie County Urology and to the Department of Health and Human Services if you believe your privacy rights have been violated. You will not be retaliated against for filing a complaint.

If you have questions or complaints, please contact
Jana Speck, Office Manager
Gillespie County Urology
1892 W. Hwy 290 Fredericksburg, TX 78624
830-304-1666

Notice of Privacy Practices

Gillespie County Urology
Michael C. Speck, M.D., P.A.

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please review it carefully. Michael C. Speck, M.D., P.A. and Gillespie County Urology are used interchangeably in this text and is meant to be the same entity.

Michael C. Speck, M.D., P.A. uses health information about you for treatment, to obtain payment for treatment, for administrative purposes and to evaluate the quality of care that you receive. Your health information is contained in a medical record that is the physical property of Gillespie County Urology

Our Responsibilities: Michael C. Speck, M.D., P.A. is required by law to maintain the privacy of your health information, provide you a description of our privacy practices and notify you following a breach of unsecured protected health information. Gillespie County Urology will abide by the terms of this notice.

How Michael C. Speck, M.D., P.A. May Use or Disclose Your Health Information:

The following categories describe examples of the way we use and disclose health information.

For Treatment: Michael C. Speck, M.D., P.A. may use your health information to provide you with medical treatment or services. For example, information obtained by a physician, nurse or other person providing health services to you will record information in your record that is related to your treatment. This information is necessary for health care providers to determine what treatment you should receive. We may also record actions taken by our health care staff in the course of your treatment and note how you respond to the actions. Michael C. Speck, M.D., P.A. may use your health information when referring you to other health care professionals and facilities.

For Payment: Michael C. Speck, M.D., P.A. may use and disclose your health information to others for purposes of receiving payment for treatment and services that you receive. For example, a bill may be sent to you or a third-party payer such as your insurance company or health plan. The information on the bill may contain information that identifies you, your diagnosis and treatment, or supplies used in the course of treatment. Gillespie County Urology may use your information to contact you about account balances.

For Health Care Operations: Michael C. Speck, M.D., P.A. may use and disclose information about you for operational purposes. For example, your health information may be disclosed to members of the medical staff, risk or quality improvement personnel and others to

- Evaluate the performance of our staff
- Assess the quality of care and outcomes in your case and similar cases
- Learn how to improve our facilities and services
- Determine how to improve the quality and effectiveness of the health care we provide.

Appointment Reminders and Treatment Calls:

Gillespie County Urology may contact you to provide appointment reminders, information about treatment plans, medications or test results, health-related benefits and services that may be of interest to you. When leaving a voicemail, Gillespie County Urology will provide the physician name, person calling and telephone number/extension.

Notification: Michael C. Speck, M.D., P.A. may use or disclose information to notify or assist in notifying a family member, personal representative, or another person responsible for your care, of our location and your general condition.

For Communication with Family: Gillespie County Urology health professionals, exercising their best judgment, may disclose to a family member, other relative, close personal friend or any other person you identify, health information relevant to that person's involvement in your care or payment related to your care.

Business Associates: In some cases, Michael C. Speck, M.D., P.A. contracts with business associates to provide services on its behalf. An example includes arrangements with business associates Gillespie County Urology has to provide collection services. We may disclose your health information to such a business associate so that they can perform their respective job functions but Gillespie County Urology requires the business to safeguard your information.

As Required by Law: Gillespie County Urology may use and disclose information about you as required by law. For example, Gillespie County Urology may disclose information for the following purposes.

- For judicial and administrative proceedings, pursuant to legal authority
- To report information related to victims of abuse, neglect, or domestic violence
- To assist law enforcement officials in their law enforcement duties

As Permitted by Law: Michael C. Speck, M.D., P.A. may also disclose health information to the following types of entities, including but not limited to

- Food and Drug Administration
- Public health or legal authorities charged with preventing or controlling disease, injury or disability
- Correctional institutions
- Workers compensation agents
- Organ and tissue donation organizations
- Military command authorities
- Health oversight Agencies
- Funeral directors and coroners
- National security and intelligence agencies
- Protective services for the President and others
- A person or persons able to prevent or lessen a serious threat to health or safety

If you have questions

Contact Us

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Visit us on the Web:
gillespiecountyurology@gmail.com